



## MOVING CHECKLIST

### Gather Essential Documents

- Personal (Passports, Birth Certificates, Marriage License, Divorce Decree)
- Medical (Prescriptions, Immunization Records, Medical Records For Last Five Years)
- Insurance
- Vehicle Titles
- Lease Agreements
- Orders For Both The Current And Upcoming Duty Stations
- Apartment Applications
- Former Residence Inspections
- Utility Cancellations

### Organize Logistics

- Determine If Your Pets Can Come With You/Take Steps To Get Animals Shipped And Quarantined If Moving Abroad
- File Change Of Address With The Post Office
- Notify Children's Schools
- Arrange For Child And Pet Care For Moving Days
- Book Long Term Stay At New Duty Station (If House Hunting)
- Arrange Temporary Storage
- Rent A Moving Truck/Schedule Movers
- Pre-Qualify For A Mortgage
- (If Applicable) Enroll in Exceptional Family Member Program
- Obtain Government Travel Cards (If Not Separating)

### Create An Inventory

- List Belongings With An Estimate Of Their Worth
- Measure Furniture Dimensions

### Separate Documents Needed For Next Residence

- Travel Documents (Boarding Passes, Hotel Reservations, Vehicle Rental Agreements, Storage Unit Contracts)
- New Apartment Lease
- Inspection Sheets
- Floor Plans (Assigning Large Bulky Furniture/Items To Rooms When You Arrive)
- Utility Company Names/Numbers To Setup New Services
- Needs/To Buy/Replacement Items For New Place
- Local Area Information (Closest Grocery Store, Pizza Place, Pharmacy Etc)

### Items Needed For First Day

- Change Of Clothes
- Toiletries
- Essential Electronics (Batteries, Chargers, Night Lights)
- Cleaning Supplies
- A Shower Curtain
- Pens/Markers
- Notebook
- Snacks/Water